**Construction Payment Checklist**

|  |  |
| --- | --- |
| PIN: |       |
| County: |       |
| Federal Project No.: |       |
| State Project No.: |       |

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| --- | --- | --- | --- |
|  | **YES** | **NO** | **COMMENTS** |
| Supporting Documentation Attached? | [ ]  | [ ]  | Was a CEI firm hired?     Are the consultant engineering costs included?      |
| Does the invoice and consultant supporting documentation contain original signatures? | [ ]  | [ ]  | Make sure all invoices and supporting documentation have been signed. Make sure the individual signing the invoices and supporting documentation is on the list submitted to the Local Program Development Office. |
| Proof of Payment(s) Attached?(Canceled Check or Electronic Bank Payment) | [ ]  | [ ]  | Only for payments made to consultants and contractors. |